

Agenda:

- ◆ Approve Agenda
- ◆ Approve the January 16, 2018 minutes
- ◆ MICR Printer for check printing: Currently I've been using pre-numbered checks to print all AP Checks, Deposit Return Checks and Treasurer's Checks. This has created problems when there is a jam or the checks get out of order – which happens when you have to reorder them, with every batch, since they were made for the old printer's printing order. This printed requires that they are reversed in order and upside down. I am almost out of those checks. It would be great to be able to print the checks with the check numbers. If there was to be an error or jam I can reprint the batch and not close the batch, void all checks and start the process from the beginning, which has happened. The total price is listed on the quote.
- ◆ Ordinance 2018-01: Zoning Regulations: Per Attorney Bullins: The Zoning Regulation need to match Chapter 16 of the McLouth City Code – Zoning. Updates are *italics*. Changes made: 16-103: Board member attendance. 16-105: Adding the extraterritorial member. 16-107, (c), (1). Additional language for application. 16-112: Making the applicant responsible for sending certified letters and covering the expense.
- ◆ We have a few of the meters that were chosen for auto read that need a new meter. Wil can explain.
- ◆ Annual Report from the Library: Per statute KSA 12-1225. Council needs to review.

City:

- Price of stamps went up to 50 cents.
- W-2's are processed
- 1099 are processed
- All W-2/1099 and the KW3 have been submitted to the IRS, Social Security and KS Dept of Revenue on January 23, 2018.
- The Old Water Tower: Chipping of paint- I talked to Joe Taylor with Utility Services. He will send a crew here when the weather warms up and take care of the chipping.
- The 4th Quarter reports for 2017 are complete: Unemployment, 941/941B & Waste Water Sampling
- The Monthly reports, for January, are complete: Sales tax, Court Fees, Bacteria Samples & Monthly Ground Water Rule report
- Year End reports are complete: W-2/ 1099, KW3 have all been submitted to the IRS, Social Security and KS Dept of Revenue. Additional reports including DAMIS, the Annual Water Report, DOT & EIA176 Gas reports & the Court ADSAP. The 2017 Treasurer's Report was submitted and published, in the Oskaloosa Independent, before the 1/31 deadline, per state statute.
- The interest rate for Utility Deposits has gone for 2018. In 2017 the rate was .82%. The 2018 rate is 1.62%. Deposit Interest comes out of the Gas Fund.
- The Mileage Reimbursement is up from 53.5 in 2017 to 54.5 in 2018.
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- We have still had issues with Centurylink. I believe everything has finally been ported and they should no longer be charging the City.
- I have collecting Bids for Codification. It has been over 5 years and it is time. I would like to put Codification on next month’s agenda.
- Last but not least we have received a notice of completion on our KDOL inspection. We had a few violations and everything has been corrected within the allotted time limit and we are now compliant.
- The January 2018 Bank Reconciliation report is in your packet.

Water Report:

	Address	E Coli	Total Coliform	Free Chlorine
Sample #1	110 N Union	Absent	Absent	1.65
Sample #2	207 S Union	Absent	Absent	1.59

Court:

- Court has been very active. We had many diversions in February, with more to come in March.
- The next court date is March 1 with a large docket and a trial.
- I will not be attending the Court Clerk’s Conference in Wichita on March 9. My Grandson will be performing in a concert at school the night before when I would be traveling. I will send my Courtesy Committee Report via e-mail for the Kansas Association of Court Clerks to review.

Planning Commission:

- ◇ Board of Zoning Appeals Hearing: We held the hearing on February 15, 2018 at 7 PM, here at the fire house. We had a very nice turn out. The Board approved the variance for 31 parking spaces instead on 38, per the zoning regulations.
- ◇ The next Planning Commission meeting will be on April 2, 2018 at 6:30 at the McLouth Fire House.

Chamber:

- The Jefferson County Area Chamber of Commerce is doing well. We are gaining new members and many of the past members are renewing!