

Agenda:

- Ordinance 2017-08: Chapter 5: Update to the business license. There have been some changes made so that new license applicants do not need to come to a meeting. As long as everything is in order a license can be issued.
- Resolution 2017-R-06: Business License Fee? What amount would you like?
- Personnel Policy – Vehicles: A policy for the take home vehicle to cover the employee and the city.
- Personnel Policy – Vacation Policy: As I warned when the policy was changed in 2014, we may have problems with using all of our accrued vacation time or losing it. The original purpose of the change, in 2014, was to prevent the city from creating such a liability of funds for vacation time when an employee leaves the city. We have all tried very hard to take our vacation time and there just isn't enough time in a year to get all the work complete and take all the time that is earned. We have discussed the option of trying to use our vacation time and if we cannot, like this year, when 3 of us will need to be out of the office so we don't lose our time, the option being: We will make very attempt to use our time. If we cannot use all of the time we will be paid out the time down to the 40 hour carryover limit. This seems fair and does not leave the city with a large liability. I can personally say that I've tried very hard to use my time but being a small office and keeping compliant will all state agencies it is hard.
- Media Replacement update: Quote is in your packet along with the correspondence from Layne Christensen Company. I did contact KRWA for their opinion. Lonnie Boller came out and took a sample he will get back with us within the next few days. If it comes back that we need to change out the media, he has a contractor that can handle this, Jim with CAS Construction. He would work with Lonnie to change it out. Lonnie has access to Osage City's vac truck. The materials would cost approximately \$7,000; the contractor fee is around \$2,000. We will wait for the sample testing results before doing anything. Lonnie believes that we should get more than 11 years out of the media. The testing is done by letting the media dry naturally. He will then look at the "sand" through a microscope. If the sand still have little barbs, it is good. If the sand has a smooth finish it needs to be changed out. We can table this to next month.
- Verizon Quote to review: Please take a look at the end result.
- Alley to City Hall – Quote from Mr. Daniels – Wil can explain
- Trash Contract: After printing there were some changes made to the contract:
 - I. Contractor Rights
 - I. F. New addition of language concerning filling of the carts
 - II. Slight change in language
 - IV. C – Repeat customers that have large amounts of trash on a regular basis can be charged additional fees etc.
 - IV. F-New language for lost or misplaced carts. There will be a \$25 charge to the customer.
 - VI. Addresses the holiday schedule and now includes the inclement weather and force majeure.
 - X. Scope of work now includes natural disaster service language and the gives the contractor rights to offer additional services within the city.
 - XIII. Contractor – slight change adding name, CPI – Consumer Price Index, Excluded Waste-hazardous waste, etc., Solid Waste-slight change, Special Waste-added new, Stable Matter – added new, Vegetable Waste-added new excluding processing plants but allowing for household or restaurant vegetable waste, XVI. Payments – Addition of the language of Disputes between the

City and the Contractor over the amount of XVII. Added language concerning the contractor shall not be liable.... XXI. Replacement fee for any lost, stolen or damaged cart in the amount of \$25.00, Change of language to the adjustment fee after February 2021.

XXII. Assignment – language change.

XXV. Sale of Business-Removed

Attorney Bullins had requested some revisions. All revisions were accepted.

- Holiday Break
- Oath's of office for newly elected
- Certificates of Appreciation
- Budget review included in your packet

City:

- KDOT updated – Union Street has been done. The Mayor and KDOT decided that this patch was the best. They will sweep the street in about 30 days to remove any excess.
- PHMSA DOT Drug Testing Program Regulation: Effective January 1st, the Department of Transportation is amending its drug testing program regulation to add hydrocodone, hydromorphone, oxymorphone, and oxycodone to its drug-testing panel; add methylenedioxyamphetamine (MDA) as an initial test analyte; and remove methylenedioxyethylamphetamine (MDEA) as a confirmatory test analyte. This final rule also clarifies certain existing drug testing program provisions and definitions, makes technical amendments, and removes the requirement for employers and Consortium/Third Party Administrators to submit blind specimens.
- Fax Line: I have been in contact with Giant Communications. There were some issues with porting our phone lines. The remainder of the lines were ported on December 1; this was months after the install of Giant. Now we cannot fax. We can receive a fax but not send since December 1. They will credit us for a month of no service but after 2 weeks of no service and then they told me that it could be another 2 weeks or more before they could fix it, they offered a virtual Fax line.
- PUBLIC NOTICE:
The McLouth Board of Zoning Appeals will be meeting to discuss and consider a variance from the requirements of Chapter 14 of the McLouth City Zoning Regulations. Dollar General has specifically requested a variance allowing for 30 parking spaces at the below referenced property instead of the required 38 parking spaces.
Variance request address: 807 E. Lake Street, McLouth, KS
Meeting Date: January 11, 2018
Meeting Time: 7:00 PM
Location: McLouth Fire Department, 104 W Lucy St., McLouth. KS
Feel free to contact McLouth City Hall if you have any questions or concerns.
- From the League of Kansas Municipalities: I've included a brochure for the Newly Elected Officials. I went ahead and gave each returning council member a copy. It is a good refresher course for review.
- Preparing for all of the yearend reports and W-2 preparation.
- Been working with the attorney on all of the Dollar General procedures.
- Again the office has been very busy.

- I've been asked to be a moderator for KRWA's conference in March. I would like to attend.
- I was reelected as the President of the Jefferson County Area Chamber of Commerce.

Water Report:

	Address	E Coli	Total Coliform	Free Chlorine
Sample #1	509 Fredrick	Absent	Absent	1.72
Sample #2	200 S Granite	Absent	Absent	1.17

Court:

- ❖ Court was held on 12/7/17. We had a full docket.
- ❖ The next court date is 1/4/2018 with a full docket again.
- ❖ I was reappointed the Courtesy Committee Chair for the Kansas Association of Court Management again.